



August 13, 2025

Design Questionnaire

The following questionnaire requests information about the designs submitted for inclusion in the city's Pre-Approved Plan Library. Clear descriptions and accurate categorization of submitted designs will allow homeowners to browse and filter the library based on their preferences and motivations for constructing an ADU.

Business Information

Business Name	
Business Designation if Applicable	
Business Location (City, State)	
Business Name of Registered Design Professional Associated with the Submission if Different than the Submitter	

ADU Type

Detached	☐
Detached Above New Garage	☐
Attached	☐

Project Information

Provide a 50–100-word description of the ADU design to be used on the library website:	
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August 13, 2025

Building Shape	
Square	☐
Rectangular	☐
L-Shape	☐
Other	☐
Number of Bedrooms	
Studio	☐
1	☐
2	☐
3	☐
Number of Bathrooms	
1	☐
1.5	☐
2	☐
Square Footage	sqft
Width (Maximum dimension of the building exterior)	ft
Length (Maximum dimension of the building exterior)	ft
Building Height (Maximum dimension including apex of any pitched roofs)	ft
Ceiling Height Living Space	ft
Ceiling Height Bathroom	ft
Ceiling Height Sleeping Space	ft
Project Components	
Appliances	



August 13, 2025

Dishwasher	☐
Washer/Dryer	☐
Refrigerator	☐
Garbage Disposal	☐
Other	
Construction Type	
Pre-fabricated	☐
Stick-built	☐
Other	
Materials and Finishes	
Primary Structural System Material	☐ Steel ☐ Lumber ☐ CTL ☐ Masonry Other:
Façade Material(s) (Ex. Fiber Cement, Wood)	
Kitchen Flooring (Ex. Tile, Carpeted, Wood, Vinal)	
Bathroom Flooring (Ex. Tile, Carpeted, Wood, Vinal)	
General Flooring (Ex. Tile, Carpeted, Wood, Vinal)	
Architectural Features	
Covered Porch	☐
Outdoor Deck	☐
Other	
Style	
Traditional	☐
Contemporary	☐
Ranch	☐
Craftsman	☐
Other	
Accessibility	

Is the ADU designed with architectural barriers such as steps at the entrance or between rooms?	☐ Yes ☐ No
Is the ADU designed with assistive railings (grab bars) installed in the bathroom?	☐ Yes ☐ No
Is the ADU designed to accommodate a wheelchair users?	☐ Yes ☐ No
Sustainability Features and Certifications Criteria for energy efficient mechanical systems, building envelope, material sourcing, and material circularity are met when the ADU design exceeds sustainability standards established by New York City, federal agency, and industry standards. For sustainable design practices, please refer to existing city guidelines and standards such as: • “HPD Design Guidelines for New Construction” • “New York City, Environmentally Preferable Purchasing (EPP), Minimum Standards for Construction • “Clean and Circular: Design and Construction Guidelines” NYCEDC	
Mechanical Systems & Building Envelope	
Is the ADU designed to incorporate a heat pump that operates with higher-than-minimum equipment efficiencies according to HPDs Electric Heating Policy?	☐ Yes ☐ No
Is the ADU designed to incorporate drain-water or wastewater heat recovery?	☐ Yes ☐ No
Does the ADUs insulation exceed the minimum requirements for New York City Energy Conservation Code (NYCECC)?	☐ Yes ☐ No
Is the ADU designed to harvest, treat, and reuse greywater to meet a portion of the project’s non-potable water needs?	☐ Yes ☐ No
Is the ADU designed with windows with a U-Factor of ≤ 0.27 ?	☐ Yes ☐ No
Is the ADU designed with windows with a Solar Heat Gain Coefficient (SHGC) of ≤ 0.4 ?	☐ Yes ☐ No
What is the Window to Wall Ratio (WWR) of the ADU?	
Material Sourcing and Circularity	



August 13, 2025

Is the ADU design specified to use building materials or products have been extracted, harvested or recovered, as well as manufactured within a 500-mile radius of the project site?	☐ Yes ☐ No ☐ N/A
If the ADU is designed to use wood as a construction material, is it designed to use wood from a sustainable forest?	☐ Yes ☐ No ☐ N/A
If the ADU is designed to use concrete as a construction material, is it designed to use low-carbon concrete?	☐ Yes ☐ No ☐ N/A
If the ADU is designed to use steel as a construction material, is it designed to use recycled steel and/or steel from electric arc furnaces (EAFs)?	☐ Yes ☐ No ☐ N/A
Certifications Industry certifications such as LEED certification, Passive House Certification, and a Zero Energy Ready Home (ZERH) are acquired after building construction. By checking the boxes below, the applicant certifies to the best of their knowledge that the submitted design is compatible with the following standards:	
LEED v4.1 Residential: Single Family Certification	☐
Passive House Design	☐
Zero Energy Ready Home (ZERH)	☐
ENERGY STAR (75 or higher on EPA's 1 – 100 scale)	☐
Other	
Estimated Cost Estimates should be rounded to the nearest \$10,000 and include building construction, architecture blueprints, engineering blueprints (if applicable), contractor coordination, and city coordination. This estimate does not include costs associated with establishing site connections or any anticipated site-specific costs.	
What is the current lowest total estimated construction cost of the ADU?	
What is the current highest total estimated construction cost of the ADU?	